

Dillard's Product Sourcing Application

Concept Documentation

Manufacturers/Agents

08/11/2016

Updated

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The Concept screen is where Dillard's enters information regarding a Style or group of Styles at a Concept level early in the development process for Sourcing and communication purposes. The screen is broken into a header section that contains constant information and tabs that display specific information for the different aspects of the Concept. This screen can be accessed directly from the DPS Menu and by using links throughout the system (Task List, Query List, & Message Body). Links to the Messaging system are available from the Concept header.

The following is a brief explanation of the information available on the Concept screen:

- **Concept Header**
 - Mainly internal codes used by Dillard's
 - 'Coordinator', 'Seas', and 'Dept' fields are useful to Manufacturer & Agent.
- **General Info (General Information)**
 - Mainly internal codes used by Dillard's
 - Description help to identify the Concept
- **Mfg (Manufacturer)**
 - Displays Manufacturer & Agent (if applicable) set-up by PD Coordinator or Sourcing Director
- **Unit Spread**
 - Displays projected bulk units by month by Department entered by the PD Coordinator
- **Styles**
 - Displays Style(s) that have been set-up on the Concept
 - Adopted check box indicates information has been sent to Style Detail
- **BOM (Bill of Materials)**
 - Displays Fabric & Trim information entered by PD Designer (if applicable)
 - Generic Fabrics can be set-up for development and sourcing.
- **Files**
 - Displays thumbnail image (if applicable) and link to Files uploaded to the Concept by Dillard's
- **Task & Query Manager**
 - Tasks and Queries are viewable to browse details of Concepts.

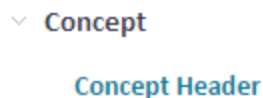
NOTE: No action is required by the Manufacturer at the Concept level. PD Coordinator and/or PD Designer may initiate communication via messaging using the Concept and/or use the Concept screens to collaborate on early development.

Dillard's Product Sourcing

Concept: Accessing Concept & Concept Header

Follow the Steps below to access the Concept screen:

Step 1: Mouse over the **DPS Menu**, down to **Concept**, and select **Concept Header**.



Step 2: Enter the **Concept** number in the box provided .

Step 3: Click button or hit the **Enter** key on your keyboard.

Concept Header Functions:

- Click button to access Messaging Compose screen (automatically fills in Concept/Seas)
- Click button to access Messaging Research screen (automatically fills in Concept/Seas)

NOTE: will only appear if messages have been sent on the Concept and will show messages for the Concept and all messages sent on Style(s) adopted from the Concept.

Wednesday, January 9, 2008 07:50 AM



ID #:

Product: _____ Season: _____
 Area: _____ Coordinator: _____

Total Units: 0
 Brand: _____
 Owned Dept: _____
 Last Updated: _____

Wednesday, January 9, 2008 07:57 AM

Record 1 of 1 Adopted Completed



ID #: Cotton Cargo Pants

Product: WBS Season: F08
 Area: Mens Coordinator: BRAD AGIN

Brand: R&Y
 Owned Dept: 0562
 Last Updated: JONESKL 12/17/2007 09:01:05

General Information:

Description: Cotton Cargo Pants Coordinator: BRAD AGIN Tech: PHILIP PARRINO

Dept: Product: WBS Season: F08 Brand: R&Y GFE Ind: G2

Artwork: Solid # of colors: 6 Cancel Concept:

Fabric/Yarn: Piece Dyed Fabric Origin: Domestic FOB Country: CN CHINA (MAINLAND)

Select Yes To All That Apply

<input type="button" value="No"/> Embroidery/Applique	<input type="button" value="No"/>	<input type="button" value="No"/> Garment Dye/Tie Dye	<input type="button" value="No"/> Handwork
<input type="button" value="No"/> Screen Print/Thermal Transfer	<input type="button" value="No"/>	<input type="button" value="Yes"/> Hand Smocking	<input type="button" value="Yes"/> Laund/Wash/Enz/Stone/Pigm. Dye
<input type="button" value="No"/> Sandblast/Distressed			

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Concept: General Info Tab

The below fields are displayed on the General Information tab:

- **Description** – General description entered by the PD Coordinator
- **Coordinator** – name of Brand Manager or Product Coordinator
- **Tech** – PD Technician designated for development
- **Dept** – Dillard's Department number(s)
- **Product** – Internal Dillard's code that defines product for technician.
- **Season** – Three digit season code (S – Spring, F – Fall, & last 2 digits of the year)
- **Brand** – Internal Dillard's planning code
- **GFE Ind** – Internal Dillard's code that determines technical process and timing template used for Style(s) adopted from the Concept.
- **Artwork** – Solid or Fancy (used in Dillard's production planning)
- **# of colors** – shown if Artwork type is Solid, number of colorways planned for Styles on the Concept
- **# of patterns** – shown if Artwork type is Fancy, number of colorway patterns planned for Styles on Concept
- **Type** – shown if Artwork type is Fancy, Type of artwork (used in Dillard's production planning)
- **Cancel Concept** – Indicates Concept has been cancelled if checked
- **Fabric/Yarn, Fabric Origin, FOB Country** – Internal Dillard's codes that help determine product lead time for Style events.
- **Select Yes To All That Apply Size** – Internal Dillard's codes that help determine product lead time for Style events and generates Send Tasks at the Style level for design submittals (except for Styles with GFE Ind of G4 or G7).

General Info	Mfg	Unit Spread	Styles	BOM	Files
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General Information:

Description: Cotton Cargo Pants	Coordinator: BRAD AGIN	Tech: PHILIP PARRINO		
Dept: 562 - CASUAL SLACKS	Product: WBS	Season: F08	Brand: R&Y	GFE Ind: G2
Artwork: Solid	# of colors: 6	Cancel Concept: <input type="checkbox"/>		
Fabric/Yarn: Piece Dyed	Fabric Origin: Domestic	FOB Country: CN CHINA (MAINLAND)		

Select Yes To All That Apply					
<input type="checkbox"/> No	Embroidery/Applique	<input type="checkbox"/> No	Garment Dye/Tie Dye	<input type="checkbox"/> No	Handwork
<input type="checkbox"/> No	Screen Print/Thermal Transfer	<input type="checkbox"/> No	Hand Smocking	<input checked="" type="checkbox"/> Yes	Laund/Wash/Enz/Stone/Pigm. Dye
<input type="checkbox"/> No	Sandblast/Distressed				

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Concept: Mfg (Manufacturers) & Unit Spread Tab

The below fields are available on the Manufacturers tab:

- **M (Manufacturer)** – Internal Dillard's number and Name for Manufacturer
- **A (Agent)** – Internal Dillard's number and Name for Agent office (if applicable)
- **Mfg Status** – Developing or Last Year's
- **Delete** – Internal Dillard's function
- **Updated by** – Display User Id and time Manufacturer was set-up

General Info	Mfg	Unit Spread	Styles	BOM	Files
Last Updated: JONESKL 12/17/2007 09:00:11					
Manufacturers:					
	Mfg/Factory/Agent Number	Name	Mfg Status	Delete	Updated By
M	1234560	Manufacturer Name	Developing	<input type="checkbox"/>	JONESKL 12/17/2007 09:00:11
A	9000123	Agent Name			

The below fields are available on the Unit Spread tab:

- **Dept** – Dillard's Department number(s)
- **MFG** – Internal Dillard's number for Manufacturer
- **Month** – (i.e.- Jul, Aug, Sep, etc.) Plan Delivery Months
- **Units** – Bulk units by month entered by PD Coordinator in the box provided .
- **Total Units** – Sum of all units entered

General Info	Mfg	Unit Spread	Styles	BOM	Files			
Last Updated: JONESKL 01/09/2008 07:32:52								
Unit Spread:								
	Dept/ MFG	Jul	Aug	Sep	Oct	Nov	Dec	Total Units
	0562							
	1234560	<input type="text" value="0"/>	<input type="text" value="25000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="15000"/>	<input type="text" value="0"/>	40000

The below fields are displayed on the Styles tab:

- **Delete** – internal Dillard's function
- **Adopt** – indicates Style has been sent to Style Detail
- **Style** – Dillard's Style Number
- **Dept** – Dillard's Department number(s)
- **Brand** – Internal Dillard's planning code
- **Area** – Internal Dillard's planning code
- **GFE** – Internal Dillard's code that determines technical process and timing template used for Style.
- **Lead Style** – Style used for specifications
- **Copy From Style (Style, Seas, HTS, Packaging, Prepack)** – (not shown) internal Dillard's function for data entry purposes only

General Info	Mfg	Unit Spread	Styles	BOM	Files		
Last Updated: JONESKL 12/17/2007 09:10:45							
Styles:							
Delete	Adopt	Style	Dept	Brand	Area	GFE	Lead Style
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F85PR200	562 - CASUAL SLACKS	R&Y	Mens	G2 - Lead style GFE required	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F85PR210	562 - CASUAL SLACKS	R&Y	Mens	G6 - Following style	F85PR200
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F85PR211	562 - CASUAL SLACKS	R&Y	Mens	G6 - Following style	F85PR200
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F85PR212	562 - CASUAL SLACKS	R&Y	Mens	G6 - Following style	F85PR200
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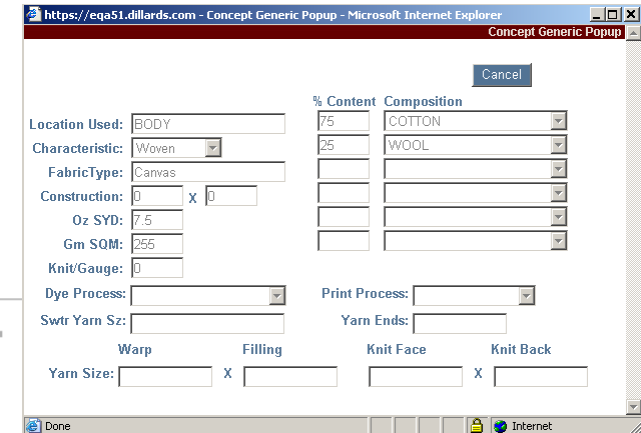
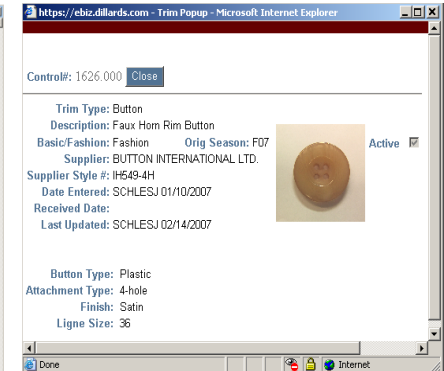
Concept: BOM (Bill of Materials) Tab

The below fields are available on the BOM (Bill of Materials) tab:

- **Fabric & Trim**
 - **Control #** – Dillard's Library number for Fabric or Trim.
 - **Sort Order**
 - **Location Where Used** – entered by PD Designer for the Fabric or Trim in the box provided .
 - **Type, Fiber Content, Composition, Fabric Weight – OZ/GM, Const. (Greige), Knit/Gauge** – displayed from Fabric detail.
 - **Type, Description/Style#** - Trim Type and Additional Description and Supplier Style # (if applicable)

The below functions are available:



- **Control # link** (Example- **100089.000 & 46.000**) – click link to access complete fabric or trim detail pop-up (See examples displayed to the right.). To print, place cursor over the pop-up window, right click mouse button and use the print function provided by your internet browser.
- **Generic Control # (99999.000)** – Fabric information set-up by PD Designer or PD Coordinator for development or sourcing purposes in place of Control #. Click the link to access pop-up with additional information (if applicable).

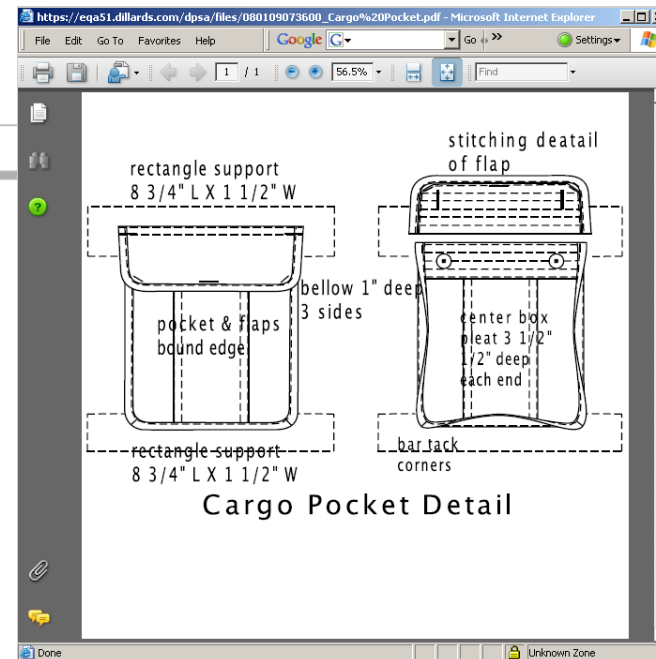


General Info Mfg Unit Spread Styles BOM Files										
Last Updated: JONESKL 01/09/2008 07:34:47										
Fabrics:										
Control #	Order	Location Where Used	Type	Characteristics	Fiber Content	Composition	Fabric OZ	Weight GM	Construction (Greige)	Knit/Gauge
3627.000	1	BODY	Twill	Woven	100%	COTTON	8.5	289	120 X 65	
99999.000	2	BODY	Canvas	Woven	75%/25%	COTTON/WOOL	7.5	255		*generic
Trims:										
Control #	Order	Location Where Used	Type	Description/Style#						
46.000	1	WAISTBAND	Button	Shank Button						
5.000	2	FLY	Zipper	Plastic zipper-vision type ope/34634						
15.000	3	CARGO POCKET OPENI	Zipper	Nylon Coil - w/ right slide						

The below fields are available on the Files tab:

- **Image** – (if applicable) will show thumbnail image of file. Click box to access file.
- **Descriptoin** – (example- **Concept Detail Sketch**) link to the file attached.
- **Attached** – Date and Time the file was attached

General Info	Mfg	Unit Spread	Styles	BOM	Files
Files:					
					
Description: Front Concept Sketch		Description: Concept Detail Sketch			
Attached: 01/09/2008 07:42:02		Attached: 01/09/2008 07:42:29			



Follow the below steps to access the Query Manager to inquire about Concept information:

Step 1: Mouse over the **DPS Menu**, down to **Task**, and select **Query Manager**

Task

Task Manager

Event Manager

Event Summary

Query Manager

Refusal Units

Step 2: Select the query name to access the query list (example- **Concept Query**).

CONCEPTS
Concept Query
Concepts by Style - Mfg
Concepts By Month

ORDERS
Import Order Query
Import Style/Order Inquiry
LDP Order Query
LDP Style/Order Inquiry

QUOTES
Quotes Cancelled By Coord
Submitted-Reworked Quotes

STYLES
Accptd / Rejctd Submittals
Accptd/Rejctd Submit W/E
Airbill Query
Mfg Style Query
Styles By Month
Submittals
Submittals by Control #
Submittals by Export License
Submittals by Style
View HTS
Water Resistant HTS Query

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Concept: Concept Query & Query Functions

Step 3: Click **ID** link to access the **Concept** screen (Example- **CS85PR5XX**)

- **Concept Query**

- Displays all Concepts within Manufacturer/ Agent security. Can sort and filter on Concept **ID, Desc, Mfg, Dept, Seas, Repeat Style (if applicable), Repeat Seas (if applicable), Create User, Create Stamp, Complete User, Complete Stamp.**

Query list functions include:

- Filter list by entering a value into one or more of the boxes provided .
 - Use the **%** sign at the end of a partial value to display records that begin with that value (example- CS85%)
 - Use the **%** sign in front and at the end of a partial value to display records that contain that value (example- %PR%).
- Click the icon once to rank the list by corresponding column *ascending*, click it again to rank *descending*
- Click [**Next**] or [**Previous**] to navigate one page at a time through the query list or click numbers provided (i.e.- **1, 2, 3**, etc.) to jump to a select page
- Click to access a printer friendly version of all query records (landscape and legal, 8 1/4"x14" best printing format)
- Click [Export to Excel](#) to send query list detail and column heading information to MSEXcel

Submit Print [Export to Excel](#) Return

Concept Query [Previous] 1 [Next]

Id	Desc	Mfg	Dept	Season	Repeat Style	Repeat Seas	Create User	Create Stamp	Complete User	Complete St
<input type="text"/>	<input type="text"/>	<input type="text"/>	0562	s08	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
CKEITH562	Drawstring Pants	1234560	0562	S08			KEITHC	2007-06-11-11.17.46.157848		
CS85PR5XX	Drawstring Pants	1234560	0562	S08			JONESKL	2007-04-02-08.56.30.795804	JONESKL	2007-04-02-10.49.28
CS85PR5XX	Drawstring Pants	1234560	0562	S08			JONESKL	2007-04-02-08.56.30.795804	JONESKL	2007-04-02-10.49.28
C1414	Cotton Cargo Pants	1234560	0562	S08	F75PR200	F07	JONESKL	2007-03-05-16.27.32.038232	JONESKL	2007-03-05-16.28.09
C1438	test	1234560	0562	S08	KEITH30	F07	JONESKL	2007-06-14-14.49.10.124412	JONESKL	2007-06-14-14.49.54
C1705	2 PLT LINEN/COTTON	1234560	0562	S08			SPRIGMJ	2007-03-30-13.58.01.240835		

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Concept: Concepts by Style – Mfg Query

- **Concepts by Style – Mfg**

- Displays Concepts and the Style(s) adopted from them within Manufacturer / Agent security. Can sort and filter on **Seas, Dept, Style, Brand, Concept ID, Brand, & Mfr**
- Style (**F85PR200**) & Concept (**CF85PR2XX**) numbers are links to the detail screens

NOTE: Basic functions for the Query List are the same as those detailed on **Page 11** above.

Submit Print [Export to Excel](#) Return

Concepts by Style - Mfg [Previous] 1 [Next]

Season	Dept	Style	Style Description	Concept ID	Description	Brand	Mfr
<input type="text"/>	<input type="text" value="0562"/>	<input type="text" value="%PR%"/>		<input type="text"/>		<input type="text"/>	<input type="text"/>
F08	0562	F85PR200	WASHED SE CARGO	CF85PR2XX	Cotton Cargo Pants	R&Y	1234560
F08	0562	F85PR210	KHAKI/BLACK CHECK	CF85PR2XX	Cotton Cargo Pants	R&Y	1234560
F08	0562	F85PR211	KHAKI/NATURAL PLAID	CF85PR2XX	Cotton Cargo Pants	R&Y	1234560
F08	0562	F85PR212	OLIVE CHECK	CF85PR2XX	Cotton Cargo Pants	R&Y	1234560
S08	0562	S85PR500	WASHED SE CARGO	CS85PR5XX	Drawstring Pants	R&Y	1234560
S08	0562	S85PR510	WASHED SE CARGO	CS85PR5XX	Drawstring Pants	R&Y	1234560

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Concept: Concept by Month - Query

- **Concepts by Month**

- Displays Concepts and the Months set-up on the Unit Spread tab within Manufacturer / Agent security. Can sort and filter on **Concept, Seas, Owned Dept (Y or N), Dept, Product, Brand, GFE, & Coordinator.**
- Concept (**CS85PR5XX**) number is a link to the detail screen.

NOTE: Put the corresponding Month number in the **Mo1, Mo2, Mo3, Mo4, Mo5, or Mo6** to view Concepts set-up with units entered for that Month on the **Unit Spread** tab. Basic functions for the Query List are the same as those detailed on **Page 11** above.

Submit
Print
[Export to Excel](#)
Return

Concepts By Month [Previous] 1 [Next]

Concept	Concept Description	Seas	Owned Dept	Dept	Product	Brand	GFE	Coordinator	Mo1	Mo2	Mo3	Mo4	Mo5	Mo6	Mfr
<input type="text"/>		S08	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	2					<input type="text"/>
CS85PR5XX	Drawstring Pants	S08		0561	WBS	R&Y	G2	STEPHEN GERISCH	1	2	3	4	5	6	1234560
CS85PR5XX	Drawstring Pants	S08		0565	WBS	R&Y	G2	STEPHEN GERISCH	1	2	3	4	5	6	1234560
CS85PR5XX	Drawstring Pants	S08	Y	0562	WBS	R&Y	G2	STEPHEN GERISCH		2		4			1234560
CUNITS	Fashion Jersey Tees	S08		0592	KTV	DAC	G2	WILLIAM WRIGHT	1	2	3	4	5	6	1234560
CUNITS	Fashion Jersey Tees	S08	Y	0571	KTV	DAC	G2	WILLIAM WRIGHT	1	2	3	4	5	6	1234560
C1433	test	S08	Y	0571	KSW	DAC	G3	STEPHEN GERISCH		2		4			1234560

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Follow the below steps to access the Task Manager to inquire about Concept information:

Step 1: Mouse over the **DPS Menu**, down to **Task**, and select **Query Manager**

Step 2: Select the task to access the task list:

Option 1: Select **Concept Assigned to Mfr** to see all records

Option 2: Select number under green light ● (example- **0**) to see Concepts assigned to a Manufacturer that were Completed in the last 30 days.

Option 3: Select number under red light ● (example- **1**) to see Concepts assigned to a Manufacturer that were Completed in the last 30 days.

NOTE: A Concept will be removed from the task once a Style has been adopted from it.

Task

Task Manager

Event Manager

Event Summary

Query Manager

CONCEPTS	●	●	STYLES	●	●
Concept Assigned to Mfr	0	1	Accptd/Rejctd Submittals	1	136
			BOM Completed	2	207
			BOM Revised	6	188
FABRICS	●	●	Final Inspections - Mfg	83	0
Send Construction Hand-feel	2	20	Send Embroidery/Applique	2	4
Send Handloom	0	4	Send Screen Print	2	3
Send Knitdown	1	3	Send Washed Fabric Panel	7	11
Send LAB Dip	5	2	Spec Package Published	3	4
Send Pattern/Strike-off	0	4	Spec Package Republished	3	34
Send Production Fabric	22	16	TRIMS	●	●
			Send Trim	2	67
SAMPLES	●	●			
GFE Results	20	48			
GFE Results Not Published	0	12			
Send Coordinator Sample	11	61			
Send GFE Sample	1	10			
Send Mock-up/Reference Sample	0	2			
Send TOP Sample	85	10			

Task counts are updated every hour. Task details are up-to-the-minute.

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Concept: Concept Assigned to Mfr

- **Concept Assigned to Mfr**

- Displays Concepts recently assigned to a Manufacturer / Agent within Manufacturer / Agent security. Can sort and filter on **Seas, Mfg, Mfg Name, Concept ID, Dept, Area, Product, Brand, Coordinator, Technician, Complete Date, & Complete User.**
- **'Complete'** status is an internal Dillard's function that makes Concept viewable to Sourcing Reports
- Concept (**CF85KR100**) number is a link to the detail screen.

NOTE: Basic functions for the Task List are the same as those for the Query List detailed on **Page 11** above.

Submit Print [Export to Excel](#) Return

Concept Assigned to Mfr [Previous] 1 [Next]

Season	Mfg	Mfg Name	Concept ID	Dept	Description	Area	Product	Brand	Coordinator	Technician	Complete Date	Complete User
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
F08	1234560	Manufacturer Name	CF85KR100	0565	SOLID JER TEE M	KTS	R&Y	TAMMY HILL	NORMA HUNTER	2007-11-28	FISCHKE	

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